



**Government of India
Indian Audit and Accounts Department**

**महालेखाकार, नागालैण्ड
Accountant General, Nagaland**

Bid Document

[No:Admn/A/cs/Old records/2012-13/PT.F/]

Quotation for Installation of “Mobile Storage systems for the centralized records storage room” in the Office of the Accountant General, Nagaland, Kohima

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Chapter 1: Instruction to Bidders

1. All the terms, conditions, stipulations and information incorporated in this bidding

Document as shown below:-

Chapter – 1: Instructions to Bidders.

Chapter – 2: Conditions of Contract.

Chapter – 3: Schedule of Requirements.

Chapter – 4: Specifications and allied Technical Details.

Chapter – 5: Price Schedule (to be utilised by the bidders for quoting their prices).

Chapter – 6: Contract Form.

2. The bidders have to quote the prices at the unit rates for each category as detailed in Chapter - 3 'Schedule of Requirements' of the Bid Document keeping the specifications and minimum Standards mentioned in Chapter - 4 'Specifications and allied Technical Details' of the Bid Document.

3. The bidders also have to arrive at total price for each category and overall total cost of the Project. The applicable taxes if any also have to be shown separately.

4. Payment of Advance of 20 percent of the contract value against bank guarantee is applicable on Turnkey basis. Further, 30 percent advance is limited to 90 percent of the cost of the material already Transported to the site i.e. 'Accountant General's Office' and invoice produced by the contractor.

5. The bidder would not be permitted to sub contract items of work under any Circumstances.

6. The bidder has to submit three separate sealed covers which are sealed in another big cover
As detailed below;

Sealed Cover No. 1 'Bank Guarantee and ISO certification Details': Should contain the
Security Deposit/Bank Guarantee for ` 1 lakh and authority or copy of the Certification that
The Firm is ISO 9001 / ISO 14001 qualified.

Sealed Cover No. 2 'Technical details and specifications of the products offered by the
Firm': Should contain the detailed specifications and technical details of the products
Offered by the firm and as per the specification and minimum standards laid down in this bid
Document.

Sealed Cover No. 3 'price quote/financial bid': Should contain the unit rates for each item
And total price for each category and overall total cost of the project including applicable
Taxes, if any.

The title and number of the sealed cover should be mentioned/ duly superscribed on each
Sealed cover. For instance, if it is technical bid, then on the cover distinct marking 'Sealed Cover
No. 2' 'Technical details and specifications of the products offered by the firm' should be
Written. So is the case with other sealed covers.

All the three sealed covers may be placed in another big cover and which should also be
Sealed and duly superscribed as "Quotation for Installation of Mobile Storage Systems for the
Centralized records storage" room in the office of the Accountant General, Nagaland'.

The procedure that would be adopted for selection of L1 is given below;

i) At the first instance only Sealed Cover No. 1 would be opened by the Purchase Committee constituted for the purpose. Only those firms who have enclosed Security Deposit/Bank Guarantee for ` 1 lakh and authority or copy of the Certification that the Firm is ISO 9001 / ISO 14001, would be shortlisted for the next stage.

ii) At the second stage the bids/Sealed Cover No. 2 would be opened in respect of only Those firms who have qualified in Sealed Cover No.1 i.e. the firms who have enclosed Security Deposit/Bank Guarantee for ` 1 lakh and authority or copy of the Certification That the Firm is ISO 9001 / ISO 14001. The technical details and specification of Products offered by the firms would be assessed by a Purchase Committee. After due Consideration and analysis, the firms which have met the specifications and minimum Standards detailed in Chapter – 4 ‘Specifications and allied Technical Details’ of this Bid document would be qualified for the next stage i.e. financial bid.

iii) The Sealed Cover No. 3 containing the price/financial bid would be opened only in Respect of those firms who have qualified by the Purchase Committee in the second Stage i.e. Sealed Cover No. 2.

7. The bidder who secures lowest would be awarded the project.

8. The office of the Accountant General (A&E), Nagaland reserves the right of nullifying the Bidding process in case none of the bidders satisfy the minimum specifications or the prices quoted Were exorbitant to the prevailing market rates. The prevailing market rates would be arrived at the Sole discretion of the office of the Accountant General (A&E), Nagaland who would take into

Consideration of the cost of this kind of projects executed recently in the Indian Audit and Account Department, in other offices of the Accountants General in the other states/neighboring states Keeping all the circumstances in view.

9. The quotation may be submitted either in person or through post, addressing to the Deputy Accountant General (A&E), O/o the Accountant General (A&E), Kohima, Nagaland. and should reach on or before **21st January, 2013**. The quotation will be opened on the **22nd January, 2013 at 11:00 AM**, in the chamber of the Deputy Accountant General (A&E).. **Quotations received after due date/time and without earnest money will not be entertained.**

10. The Site (centralized records storage room) can be inspected by interested parties after obtaining permission from the Accounts Officer (Administration) on any working days.

chapter 2: Conditions of Contract

DEFINITIONS:

1. The 'Contract' means the documents forming the tender and acceptance thereof and the Formal agreement executed between the Accountant General, Nagaland on behalf of the President of India and the Contractor together with the documents referred to therein including these conditions, The specifications, designs, drawings and instructions and all these documents taken together shall Be deemed to form one contract and shall be complementary to one another.

2. In the contract the following expression shall unless the context otherwise requires, have the Meanings hereby respectively assigned to them.

a) The expression 'Works' or 'Work' shall unless there be something either in the subject or Context repugnant to such construction be construed and taken to mean the works by or by Virtue of the contract contracted to be executed whether temporary or permanent and Whether original, altered, substituted or additional.

b) The 'Site' shall mean the place at which the work is to be executed under the contract or any Adjacent place.

c) The 'Contractor' shall mean the individual or firm or company whether incorporated or not Undertaking the works and shall include the legal personnel representative or such individual Or the persons composing such firm or company or the successors of such firm or company And the permitted assignees of such individual or firm or firms or company.

d) The 'Accountant General' or 'office of the Accountant General' means the Accountant General, Nagaland and his subordinate officers including Deputy Accountant General (A&E) and Audit Officer (Admn).

e) 'Contract Price' means the sum named in the Tender subject to such additions there to or Deductions there from as may be made under the provisions herein before contained.

f) 'Tendered Value' means the value of the entire work as stipulated in the letter of award.

3. Where the context so requires, words imparting the singular only also include the plural and Vice versa.

4. Any reference to masculine gender shall whenever required include feminine gender and Vice versa.

5. The work to be carried out under the contract shall, except as otherwise provided in these Conditions, include all labour, materials, tools, plants, equipment and transport which may be Required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given shall, unless otherwise stated, be held to include wastage on materials, Carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position And all other labours necessary in and for the full and entire execution and completion of the work As aforesaid in accordance with good practice and recognized principles.

6. The contractor shall be deemed to have satisfied himself before tendering as to the Correctness and sufficiency of his tender for the works and of the rates and prices quoted, cover all His obligations under the Contract and all matters and things necessary for the proper completion of The works.

7. If there are varying or conflicting provisions made in any one document forming part of the contract, the Accountant General shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.

8. Any error in description, quantity or rate or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.

9. The successful tenderer/contractor, on acceptance of his tender by the Accountant General shall, within 15 days from the stipulated date of start of work sign the contract consisting of:-

- The notice inviting tender, all the documents including drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

CONDITIONS OF CONTRACT:

CLAUSE 1: PERFORMANCE BANK GUARANTEE: The contractor shall submit an irrevocable Performance Bank Guarantee of 5% (Five percent) of the tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract

agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within a period of 15 days from the date of issue of letter of acceptance. Performance Security has to be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank in favour of Accountant General, Nagaland. Performance Security would remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the Supplier including warranty obligations. Bid security would be refunded to the successful bidder on receipt of Performance Security.

FORM OF PERFORMANCE SECURITY BANK GUARANTEE BOND:

In consideration of the President of India (hereinafter called “The Government”) having agreed under the terms and conditions of agreement No. Dated. made between..... and (hereinafter called “the said contractor(s)”)For the work

.....
..... (hereinafter called “the said agreement”) having agreed to production of a irrevocable Bank Guarantee for ` (Rupees
..... only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We (indicate the name of the bank)(hereinafter referred to as the “the Bank”) hereby undertake to pay to the Government an amount not exceeding `
..... only on demand by the Government.

2. We (indicate the name of the bank) do hereby under take to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from the Government stating that

the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding ` (Rupees... .. only).

3. We, the said bank further undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claims against us for making such payment.

4. We.(Name of Bank) further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Accountant General on behalf of the Government certifies that terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this Guarantee.

5. We.....(Name of Bank). further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the

Government against the said contractor(s) and forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing what so ever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We..(Name of Bank)..... lastly undertake not to revoke this Guarantee except with the previous consent of the Government in writing.

8. This Guarantee shall be valid up to unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to `... .. (Rupees..... only) and unless a claim in writing is lodged with us within six months of date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the day of

for..... (Indicate the name of the Bank)

CLAUSE 2: COMPENSATION FOR DELAY: If the contractor fails to maintain the required progress in terms as specified or to complete the work and clear the site on or before the contract or extended date of completion, he shall, without prejudice to any other right or remedy available under the law to the Government on account of such breach pay as agreed compensation the amount calculated at the rates stipulated below;

i) Compensation for delay of work - @1.5% per month of delay to be computed on per day basis. Provided always that the total amount of compensation for delay to be paid under this Condition shall not exceed 10% of the Tendered Value of work or of the Tendered Value of the item or group of items of work for which a separate period of completion is originally given.

ii) However, if the contractor catches up with the progress of work on the subsequent milestone (s) the withheld amount shall be released. In case the contractor fails to make up for the delay in subsequent milestone (s) amount mentioned against each milestone missed subsequently also shall be withheld. However, no interest, whatsoever shall be payable on such withheld amount.

CLAUSE 3: DETERMINATION OF CONTRACT: POWERS OF ACCOUNTANT

GENERAL: Subject to other provisions contained in this clause, the Accountant General may, without prejudice to his any other right or remedy against the contractor in respect of any delay, inferior workmanship, otherwise or to any claim for damage and / or any other provisions of this contract or otherwise and whether the date for completion has or has not elapsed, by notice in writing absolutely determine the contract in any of the following cases:

i) If the contractor having been given by the Accountant General a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or un-workman like manner shall omit to comply with the requirements of such notice for a period of seven days thereafter.

ii) If the contractor has, without reasonable cause, suspended the progress of the work or has failed to proceed with the work with due diligence so that in the opinion of the Accountant General (which shall be final and binding) he will be unable to secure completion and continues to do so

after a notice in writing of seven days from the Accountant General.

iii) If the contractor fails to complete the work within the stipulated date or items of work with individual date of completion, if any stipulated, on or before such date(s) of completion and does not complete them within the period specified in a notice given in writing in that behalf by the Accountant General.

iv) If the contractor persistently neglects to carry out his obligations under the contract and/ or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Accountant General.

v) If the contractor shall offer or give or agree to give to any person in Government service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of this or any other contract for Government;

vii) If the contractor shall obtain a contract with government as a result of wrong tendering or other non-bonafide methods of competitive tendering; or

viii) If the contractor being individual, or if a firm, any partner thereof shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) Under any insolvency Act for the time being in force or make any conveyances or assignment of his effects or composition or arrangement for the benefit of his creditors or purport so to do or if any application be made under any Insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of

his creditors.

ix) If the contractor being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or the creditor to appoint a receiver or a manager or which entitle the court to make a winding up order.

When the contractor has made himself liable for action under any of the cases aforesaid, the Accountant General on behalf of the President of India shall have powers:

a) To determine or rescind the contract as aforesaid (of which termination or rescission notice writing to the contractor under the hand of the Accountant General shall be conclusive evidence).

Upon such determination or rescission the performance guarantee of the contractor shall be liable to be forfeited and shall be absolutely at the disposal of Government.

b) After giving notice to the contractor to measure up the work of the contractor and to take such whole, or the balance or part thereof as shall be un-executed out of his hands and to give it to another contract to complete the work. The contractor, whose work is determined or rescinded as above, shall not be allowed to participate in the tendering process for the balance work.

In the event of above courses being adopted by the Accountant General the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And in case action is taken under any of the provisions aforesaid, the contractor shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this contract unless and until the Accountant General has certified in writing the performance of such work and the value payable in respect

thereof and he shall only be entitled to be paid the value so certified.

CLAUSE 4: WORK CANNOT BE STARTED EITHER PARTY MAY CLOSE THE

CONTRACT: In case the work cannot be started due to reasons not within the control of the contractor within one month of the stipulated time for start of work, either party may close the contract. In such eventuality, the Performance Guarantee of the contractor shall be refunded, but no payment on account of interest, loss of profit or damages etc. shall be payable at all.

CLAUSE 5: TIME AND EXTENSION FOR DELAY: The time allowed for execution of the Works is 20 official working Days

a) The execution of the works shall commence from within 15 days from the receipt of acceptance date or as decided mutually or from the date of handing over of the site whichever is later. The Accountant General hand over the site at least one day prior to commencement of work and delayed handing over not to exceed 7 days.

b) As soon as possible after the Contract is concluded the Contractor shall submit a Time and Progress Chart for each milestone and get it approved by the Department. The Chart shall be prepared in direct relation to the time stated in the Contract documents for completion of items of the works.

c) If the work(s) be delayed by: I. force majeure or II. abnormally bad weather or III. serious loss or damage by fire, or IV. civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or any other cause which in the absolute discretion of the Accountant General is beyond the Contractor's control. Then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Accountant General but shall nevertheless use constantly his best

endeavours to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Accountant General to proceed with the works.

d) Request for rescheduling of mile stones and extension of time to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay on the prescribed form. The Contractor may also, if practicable, indicate in such a request the period for which extension is desired.

e) In any such case the Accountant General may give a fair and reasonable extension of time and reschedule the mile stones for completion of work. Such extension shall be communicated to the Contractor by the Accountant General in writing, within 14 days of the date of receipt of such request. Non application by the contractor for extension of time shall not be a bar for giving a fair and reasonable extension by the Accountant General and this shall be binding on the contractor.

CLAUSE 6 : MEASUREMENTS OF THE WORK DONE: Accountant General shall, except as otherwise provided, ascertain and determine by measurement the value in accordance with the contract of work done. The payments would be made only on completion of work

CLAUSE 7 : PAYMENT: Payments would be linked to the progress of work as shown below:

Sr.No.	Particulars	% of tender amount
1	Advance on Signing of Contract and Submission of PBG	20
2	On receipt of Material	30
3	On completion of work as per chapter 4 of bid document	45
4	Security Deposit/ balance after 1 year from the date of completion of work as per chapter 4	5

The final bill shall be submitted by the contractor in the same manner as specified in interim bills within three months of physical completion of the work or within one month of the date of the final certificate of completion furnished by the Accountant General whichever is earlier. No further claims shall be made by the contractor after submission of the final bill.

CLAUSE 8: ADVANCE, INTEREST & RECOVERY: Advance payment is limited to twenty per cent of the contract value. However, advance payment of 20 percent would be done only after furnishing the bank guarantee by the successful bidder. Further, the 30 percent advance paid when the Contractor undertakes all the works specified in Chapter 4 of this bid document, as turnkey project. Simple interest at the rate of 10 per cent per annum shall be calculated from the date of payment to the date of recovery, both days inclusive, on the outstanding amount of advance. However, no interest would be charged if the Contractor commences the work on the stipulated date and completes 30 percent of work within a period of one month.

CLAUSE 9: DISMANTLED MATERIALS GOVT. PROPERTY: The contractor shall treat all materials obtained during dismantling of a structure/existing furniture, at the site as Government's property and such materials.

CLAUSE 10 : WORK TO BE EXECUTED AS PER SPECIFICATIONS, DRAWINGS, ORDERS, ETC.: The contractor shall execute the whole and every part of the work in the most substantial and workman like manner and both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also conform exactly fully and faithfully to the designs, drawings and instructions in writing in respect of the work signed by the Accountant General.

CLAUSE 11 : DEVIATIONS / VARIATIONS : EXTENT AND PRICING: The Accountant

General shall have power;

(i) to make alteration in, omissions from, additions to or substitution for the original specifications, drawings, designs and instructions that may appear to him to be necessarily advisable during the progress of the work and

(ii) to omit a part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Accountant General and such alterations, omissions, additions, substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted work which the contractor may be directed to do in the manner specified above as part of the works shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work.

(iii) In the case of extra item(s), the contractor may within fifteen days of receipt of order or occurrence of the item(s) claim rates, supported by proper analysis, for the work and the Accountant General shall within fifteen days of the receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor , determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined. In the case of substituted items, the rate for the agreement items (to be substituted) and substituted item shall also be determined in the same manner as mentioned in the this para, with mutual agreement.

(iv) In the case of contract items, substituted items, contract cum substituted items, which exceed the deviation limit of 20%, the contractor may within fifteen days of receipt of order of the excess, claims revision of the rates, supported by proper analysis, for the work in excess of the above

mentioned limits, provided that if the rates so claimed are in excess of the rates specified in the schedule of quantities, the Accountant General shall within one month of receipt of the claims supported by analysis, after giving consideration the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

CLAUSE 12: FORECLOSURE OF CONTRACT DUE TO ABANDONMENT OR

REDUCTION IN SCOPE OF WORK: If at any time after acceptance of the tender Government shall decide to abandon or reduce the scope of the work for any reason what so ever and hence not require the whole or any part of the works to be carried out, the Accountant General shall give notice in writing to that effect to the contractor and the contractor shall act accordingly in the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the works. The contractor shall be paid at contract rates full amount for works executed at site.

CLAUSE 13: LABOUR LAWS TO BE COMPLIED BY THE CONTRACTOR: The contractor shall adhere to all legislations existing on date.

CLAUSE 14 : SETTLEMENT OF DISPUTES & ARBITRATION: Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, design, drawings and instructions and as to the quality of workmanship or materials used on the work or as to any other question, claim, right , matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same

whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned below;

i) In the first instance all such differences need to be settled amicably between the Contractor and the Accountant General.

ii) If any disputes and differences persist the same may be referred to an arbitrator who would be one rank above the Accountant General, in the office of the Comptroller and Auditor General of India, as appointed by Deputy Comptroller and Auditor General after giving due notice of 30 days.

CLAUSE 15 : NO ARBITRATION FOR DECISION ON SUB-STANDARD WORK.

CLAUSE 16 : CONTRACTOR TO INDEMNIFY GOVT. AGAINST PATENT RIGHTS

CLAUSE 17 : LEVY/TAXES PAYABLE BY CONTRACTOR: i) Sales Tax/VAT or any other tax on materials in respect of this contract shall be payable by the contractor and Government shall not entertain any claim whatsoever in this respect.

CLAUSE 18 : FORCE MAJEURE: Delays caused/performance affected due to acts of nature - Floods, hurricanes, and earthquakes, riots, and acts of terrorism that may be beyond the control of the contractor in discharging any of his obligations in so far as he proves. Impediment does not include lack of authorisations, of licences, of entry or residence permits, or of approvals necessary for the performance of the contract and to be issued by a public authority of any kind whatsoever in the country. The examples of impediments which does not include, are not exhaustive. Contractor seeking relief shall as soon as practicable after the impediment and its effects upon his ability to Perform became known to him has to give notice.

CLAUSE 19: Warranty/Support:

Requirement of items as per Specification shall carry minimum one year of comprehensive warranty from the date of installation of this mobile storage system. Warranty shall include free maintenance of whole assembly including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defects should be prolonged for more than 48 hours. The comprehensive warranty includes on-site warranty with fitting and fixtures. The defect, if any, during the warranty/warranty period are to be rectified free of charge by arranging the replacement wherever necessary. This includes cost, insurance, freight, custom duty, octroi and local taxes if any, should be borne by the bidder. A clear confirmation should be given for this item.

CLAUSE 20: Security Deposit:

Successful bidder will require to deposit 5% of total value of contract/tender only as a security Deposit in the form of DD drawn in favour of PAO (A&E) within 7 days from the date of appointment as supplier of Mobile Storage Systems. This security Deposit only will be refunded after one year beyond the date of completion of installation of Mobile Storage Systems.

CLAUSE 21: this office reserves the right to accept or reject even the lowest bidder or any bidder without assigning any Reason at any point during the process of tendering. The office also reserves right to discontinue the work at any stage without assigning any reason. The decision of Accountant General (A&E), Nagaland, will be binding on this issue.

Chapter 3: Schedule of Requirements

The requirements given below are only approximate and may increase or decrease.

The final requirement of quantity is solely dependent on the Office of the Accountant General (A&E), Nagaland. However, it would be seen that the increase or decrease of quantity would be about 20% plus or minus.

The rate to be quoted by the firms should be unit rate. In addition to the unit rate, the firms should also calculate the total cost for each category taking the 'Number of units required' given under each category.

Category I

Optimizers/compactors as per the minimum specifications including all the Accessories if any, as given at 'Paragraph 1 – optimizers/compactors' of Chapter 4 'Specifications And allied Details'.

The unit rate in this case is according to each Body.

Number of units required: 144 bodies = 720 loading levels

Category II:

Racking system for gunny bags as per the minimum specifications including all the Accessories if any, as given at 'Paragraph 2 – Racking system for gunny bags' of Chapter 4 'Specifications And allied Details'.

The unit rate in this case is according to each Body.

Number of units required: 13 bodies = 39 loading levels

Chapter 4: Specifications and allied Technical Details

S. NO	ITEM	SPECIFICATION (mm)	QUANTITY (Bodies)
1.	<p>Optimizers/Compactors</p> <p>SFF-1 (2Body) SFF-3 (9Body)</p> <p>SFM-1 (2 Body) SFM-3 (9 Body)</p> <p>DFM-2 (8 Body) DFM-19 (114 Body)</p>	<p>Supplying and Installation in place knock down Mechanical Driven (2-bay) Compactors/Optimizers having 2296 height from floor including Rails and Under structure etc., consisting of:</p> <p>i) 1 Single Face Fixed Drive (SFFD) unit of 2296 (H)x1830(W)x624(D) having 2bodies,</p> <p>ii) 3 Single Face Fixed Drive (SFFD) unit of 2296 (H)x2745(W)x624(D) having 3bodies,</p> <p>iii) 1 Single Face Mobile Drive (SFMD) unit of 2296(H)x1830(W)x624(D) having 2 bodies,</p> <p>iv) 3 Single Face Mobile Drive (SFMD) unit of 2296(H)x2745(W)x624(D) having 3 bodies,</p> <p>v) 2 Double Face Fixed Drive (DFMD) unit of size 2296(H)x1830(W)x924(D) having 2 bodies and</p> <p>vi) 19 Double Face Fixed Drive (DFMD) unit of size 2296(H) x2745(W) x924(D) having 3 bodies.</p> <p>Other Details :</p> <p>1) wheel based pull and push mechanism is preferred, there should be locking mechanism so that the adjacent two shelves could be locked independently, in addition to central lock/stiffener for all shelves,</p> <p>2) The gauge/thickness of the metal sheet used for Optimizer/Compactor should withstand heavy load of files and each rack in the shelf should be strong enough that no bend or damage occurs when fully filled with heavy load of office files. The weight that the Optimizer/Compactor could withstand may be specified clearly.</p>	144

		<p>The minimum gauge should be 0.8mm,</p> <p>3) The color of Optimizer/Compactor should match with the modular furniture systems color/blend,</p> <p>4) each body should have width of 915,</p> <p>5) thickness of side sheet should be 1mm of CRC grade 1 steel, thickness of back sheet should be 0.80mm and thickness of sheets for shelves should be 0.80mm with 8 fold, thickness of sheets for under structure should be 3.15mm HR Steel and the Guide Rail should of 25mm solid steel square bar fitted in to "U" Channel of 10 guage CRC steel sheet including Locks, Handles, Card Holders and Nut & Bolts etc.</p> <p>6) All components/sheets should have to be given 7 tank anti rust and corrosive treatment then they should be oven backed painted/powder coated.</p> <p>7) Each body shall have 4 shelves to divide the body in 5 equal compartments.</p>	
2.	Medium Duty Shelving/Racking system	<p>1) Dimension of a body should be : 2200(H)*1865(W)*600(D)</p> <p>2) Complete 3 shelves per body</p> <p>3) Each shelf can take up to 300 kg UDL</p> <p>4) Galvanized shelving</p> <p>5) Starter and adds on bay should be available</p> <p>6) Pitch of 50 mm and levels can be customized based on Heights</p>	13

		<p>7) Conveyors to move materials in vertical and horizontal planes</p> <p>8) Fully fabricated staircases</p> <p>9) All the accessories should be given</p> <p>10) If possible pick to light and put to light digital system</p> <p>11) Steel decking</p> <p>12) If possible walkways should be given</p> <p>13) The basic purpose is to Store Gunny bags</p>	
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Unit Rates

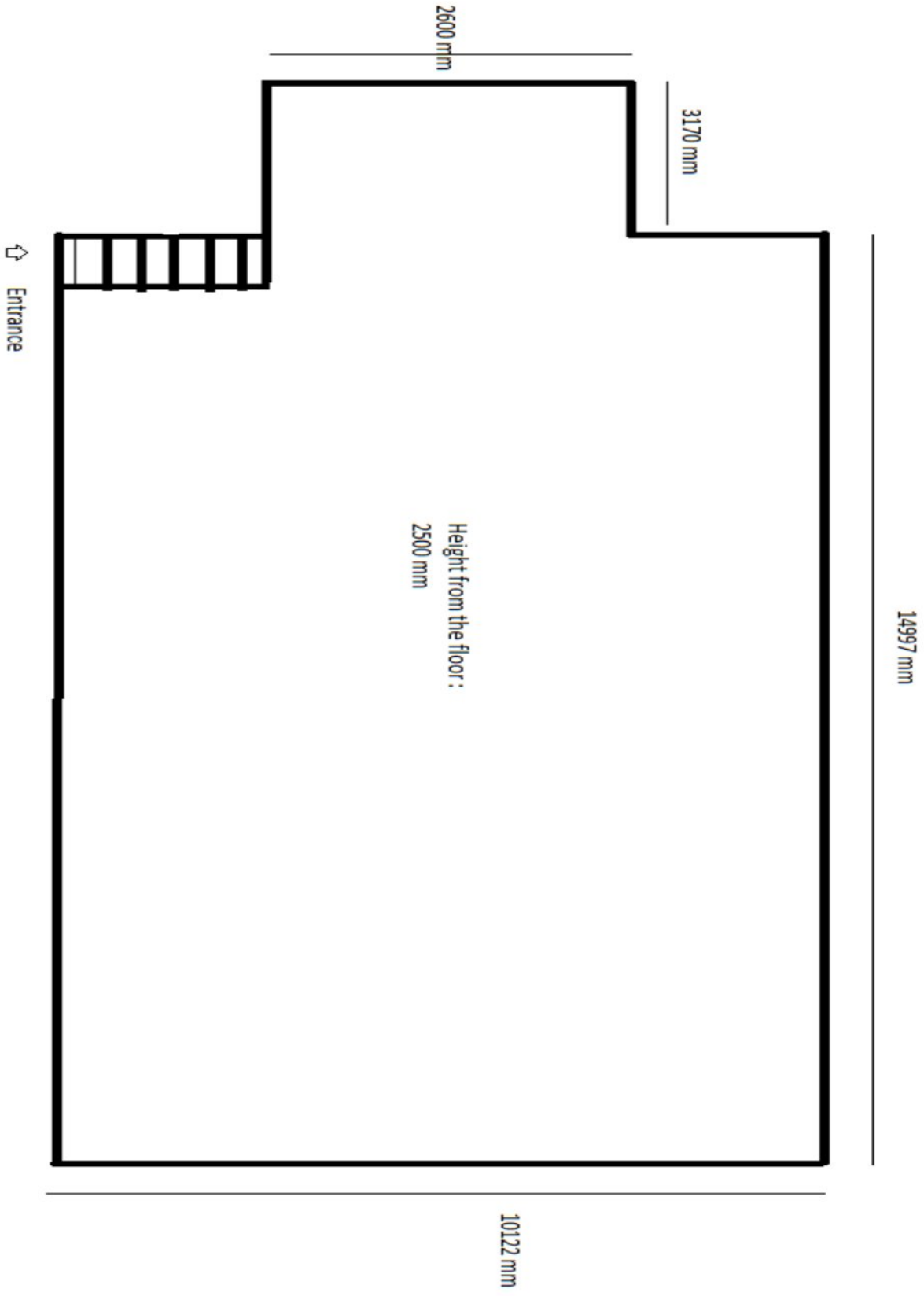
The rates have to be quoted on unit rate basis. For the purpose of the quoting rates the firms May quote as per the categories given below;

Category I

Optimizers/compactors as per the minimum specifications including all the Accessories if any, as given at 'Paragraph 1 – optimizers/compactors', above. Number of Partitions in each shelf should be 5. The unit rate in this case is according to one Body.

Category II

Racking system for gunny bags as per the minimum specifications including all the Accessories if any, as given at 'Paragraph 2 – Racking system for gunny bags', above. Number of Partitions in each shelf should be 3. The unit rate in this case is according to one Body.



Chapter 5: Price Schedule

(TO BE UTILISED BY THE BIDDERS FOR QUOTING THEIR PRICES)

1. As there would be variation in the products and quality offered by various firms, detailed specifications and minimum standards are laid down in this bid document in Chapter – 4 ‘Specifications and allied Technical Details’. These would be the minimum standards which all the prospective bidders have to offer.
2. The bidders have to quote the prices at the unit rates for each category as detailed in Chapter 3 of the Bid Document keeping the specifications and minimum standards mentioned in Chapter 4 of the Bid Document. The bidders also have to arrive at total price for each category and overall total cost of the project. The applicable taxes if any, also have to be shown separately.
3. For uniformity and better comparison, the following price schedule may be adopted by all the prospective bidders for price quote.

S. No	Category	Rate per each unit (in rupees)	No. of units as given in Chapter III of this bid document	Total Cost (in rupees)	Remarks if any
1.	Category I				
2.	Category II				
Total					
Taxes					
GRAND TOTAL					

Chapter 6: Contract Form

In consideration of the President of India (hereinafter called “The Government”) having agreed under the terms and conditions of this bid document no. dated.. . . . (hereinafter called “the bid document”) containing the following chapters (Page 1 to 27);

Chapter – 1 : Instructions to Bidders (Page 3 to 6).

Chapter – 2 : Conditions of Contract (Page 7 to 22).

Chapter – 3 : Schedule of Requirements (Page 23).

Chapter – 4 : Specifications and allied Technical Details (Page 24 to 27).

Chapter – 5 : Price Schedule (to be utilised by the bidders for quoting their prices) (Page 28).

Chapter – 6 : Contract Form (Page 29).

the bid document as issued by has been duly considered by
..... (hereinafter called “the said contractor”) for the work
..... and having agreed for compliance of obligations in accordance with the terms and conditions of this bid document, we are submitting the proposal containing bank guarantee for `1 lakh and proof of ISO 9001/ISO 14001 certification in sealed cover no.1, technical bid in sealed cover no.2 and financial bid in sealed cover no.3, all placed in a big cover which is sealed properly.

We..... further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations to vary any of the terms and conditions of the said bid document.

Dated the day of

for..... (Indicate the name of the contractor/firm)

(Signature with seal)